



**NEWCASTLE**  
**ACADEMY**

**Newcastle Academy Home School Agreement**

**FOR THE ACADEMIC YEAR**  
**2019 – 2020**



## The Academy

The school is committed to:

Providing highly focused quality first teaching that demands high levels of pupil involvement with regular use of encouragement and authentic praise to engage and motivate your child.

Care for your child's safety and happiness.

Provide a balanced curriculum and meet the individual needs of your child.

Nurture your child's spiritual growth.

Keep you regularly informed and consulted about general school matters and your child's progress in particular.

Achieve high standards of work and behaviour through building good relationships and developing a sense of responsibility.

Work with you to solve any problems.

Be open and welcoming at all times.

## Parent(s)

I/we are committed to:

See that my child goes to school regularly, on time, in correct uniform and properly equipped.

Ensure that my child will not have a holiday during term time.

Telephone school in cases of any absences, and send an absence note to the tutor on the first day back.

Keep the school informed of any concerns or problems which might affect my child's work or behaviour.

Support the school's policies and guidelines for behaviour.

Support my child in home learning and other opportunities for home learning.

Make every effort to attend parents' evenings and discussions about my child's progress.

## The Student

I am committed to:

Attend school regularly, on time, in correct uniform and with all the equipment I need.

Do all my classwork and home learning as well as I can.

Follow the school rules on conduct and behaviour and internet use.

Keep the school free from litter and respect personal and community property.

Show respect for other members of the school community and visitors.

Aim to play an active part in the extra-curricular life of the school where possible

## Code of Conduct



**Learning** - Be prepared and on time to do your best in every lesson.



**Communication** - One kind voice at a time.



**Treatment** - Treat others as you wish to be treated.



**Movement** - Move quietly and sensibly about the school.



**Problem Solving** - Accept responsibility for your actions

## General Information

### **Medication**

If your child needs to take medicine at school please provide a letter stating when it needs to be taken. Medicine must be left at reception. The only exceptions are inhalers for asthma or epi-pens.

### **If your child is unwell**

A parent must ring the Attendance Officer before 09.15 on the first day of absence (telephone no: 01782 667660).

### **You wish to request a holiday absence?**

Parents are requested **NOT** to arrange family holidays during term time.

### **You have an appointment during school time?**

Students **MUST** sign-out at the school office where you will receive an exit pass. If you return to school later the same day then you **MUST** sign in again. Where possible appointments should be made outside of school hours.

### **Detentions**

Where a student receives an after school detention, this will be communicated to parents via email the day before. It is the responsibility of parents to notify the Academy if the detention cannot be served due to prior arrangements. In this instance it may be possible to move the detention to an alternative date

## DRESS CODE

A school is a place of work. Students need to appreciate that there is a difference between dress for work and the free self-expression, which goes with dress for leisure time.

1. **Coats** and other items, which are not part of school uniform, should be removed when entering the foyer areas of all buildings. Such items of clothing should not be put on again while going between lessons, but only when students are about to leave the school premises.
2. **Blazers** should be black with the school badge.
3. **White Shirt:** Plain white with long or short sleeves and collar suitable for wearing school tie. This means a shirt with a fastening top bottom, shirts must be tucked in at all times.
4. **School Tie:** Newcastle Academy Tie.
5. **Girls' Skirts** must be plain black with the school logo on. They must be knee-length. No other skirt other than the official school skirt is permitted.
6. **Trousers** must be black, plain tailored - with a defined waistband and zip. They should hang from the waistline, not drag or touch the ground, not be hipsters, not have a belt or buckle either sewn to the trouser or loose, not be of tight or figure hugging material and not have logos on them.
7. **Training Shoes** are not part of the school uniform, for health and safety reasons. If students wear them at break or lunchtime to play sport, then they should change back into their shoes before their next lesson.
8. **Shoes:** Platform shoes, high heels, boots or shoes with no backs are not allowed for health and safety reasons. Shoes should not be in trainer style and must not have any logos showing.
9. **Jewellery**, apart from one ear stud per ear and a watch, is not allowed. This is in the school uniform information and should not be worn both for health and safety reasons and on the grounds of security. This includes all other piercings.
10. **Make-up, nail varnish, nail gel** and **extended nails** should not be worn for health and safety reasons.
11. **PE Kit:** Newcastle Academy black/burgundy shirt with the school logo. Black/burgundy hoodie with the school logo. Plain black shorts with no school logo or sports logos or markings. Plain black tracksuit bottoms. Black sports leggings. Sports trainers. Black socks.
12. **Hairstyles:** Extreme hairstyles or colour are not permitted in school. Only natural hair colour is allowed, dyes or highlights should be of natural hair colour. Examples of extreme hairstyles include: tramlines or very short razored styles.