



Provider Access Policy

Introduction

This policy sets out the arrangements for schools within the United Endeavour Trust with regards to access of providers to students for the purpose of informing them of the providers' education or training offers. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

Student Entitlement

All pupils in years 7 - 11 are entitled:

- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through careers fayres, assemblies, workshops and visits.
- to learn how to make applications to all forms of education and training available to them post 16

Procedure

A provider wishing to arrange to come and speak to students should contact:

Clayton Hall Academy

Kerry Hulme (Careers Leader) kerry.hulme@claytonhall.academy

Rebecca Carter (Careers Officer) rebecca.carter@uetrust.org

Newcastle Academy

Sabrina Lawton (Careers Leader) sabrina.lawton@newcastle.academy

Rebecca Carter (Careers Officer) rebecca.carter@uetrust.org

Sir Thomas Boughey Academy

Richard Porter (Careers Leader) r.porter@stb.academy

Rebecca Carter (Careers Officer) rebecca.carter@stb.academy

United Endeavour Trust Academy's CEIAG programmes are monitored for quality and impact by each Academy's Senior Leadership Team and the Trust Board and monitoring of access to and opportunities to engage with, technical, vocational and training providers will form part of this process.

Opportunities for access

Each school has a number of opportunities for access:

Event/Access Arrangement	Year Group	School
Careers Fair – Autumn Term	11	All schools
Assemblies – assembly slot is from 8.50-9.10 am	All	All schools
Drop Down Day Workshops	All	All schools
Parents Evenings – providers can arrange to run a stall at a parents evening (this is subject to parents evenings being run in person rather than virtually)	All	All schools
Subject specific talks during lessons – where a provider runs a course or training which is specific to a particular subject area, they can request to give a talk during part of a timetabled lesson. This could include tasters and activities and will be arranged at the discretion of subject staff so as to fit around the curriculum.	All	All schools
Trips and taster sessions – providers can invite students to visit their premises for a tour or taster session. This will be considered on the basis of other school events, staff availability and the cost of transport to and from the	All	All schools

premises. All invitations are welcomed.		
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Please liaise with our Careers Leaders or Careers Officer to identify the most suitable opportunity for you.

Premises and facilities

The schools will make our halls, classrooms, outdoor space and meeting rooms available as appropriate. Our IT technicians will support with projectors and speakers to allow providers to deliver effective presentations and workshops. Use of facilities can be discussed with our careers teams when you arrange your visit.

All providers are also welcome to provide copies of prospectuses or ask for events and opportunities to be advertised via our social media.

Covid-19

Whilst every reasonable effort will be made to accommodate external providers, please note that the United Endeavour Trust continues to receive guidance on the Covid-19 pandemic from the local authority. For this reason, visits, talks, workshops or events may need to be rearranged or cancelled at short notice. In some instances, in person visits may not be possible. If visiting academies, external providers must ensure that they follow all safety guidance with relation to Covid 19.

Approval and review

Approved by Governors at Education LGB on [date]

Next review: [date]



Signed: _____

[name] Chair of Governors

Jamie Henshaw Executive Principal